

# Donation Tracker

## Report Catalog Update Procedure



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### **ATTENTION!!! – Please read this before updating**

- 1) Donation Tracker must be closed on **ALL** machines in your office.
  - 2) Only one person in your office needs to download and run this update.
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## Downloading the update using Internet Explorer

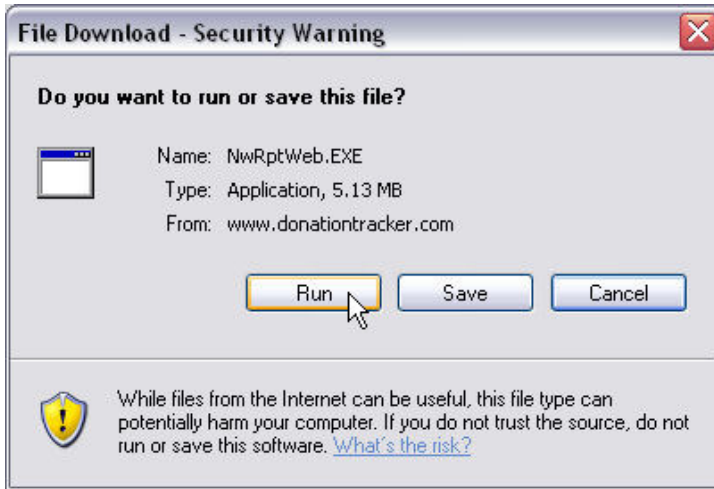
1) Click on the **Report Catalog Update**.

**Version 3 Downloads**

**Note:** These downloads are for those running version 3.1.0 or greater.

<u>Version</u>	<u>Date</u>	<u>Description</u>	<u>File Size</u>	
All	9/26/11	<a href="#">Report Catalog Update</a>	7.04 MB	<a href="#">DETAILED INSTRUCTIONS</a>

2) Choose **Run** or **Open**.



3) Please go to **Step #2** on page 4 under **Installing the Update**.

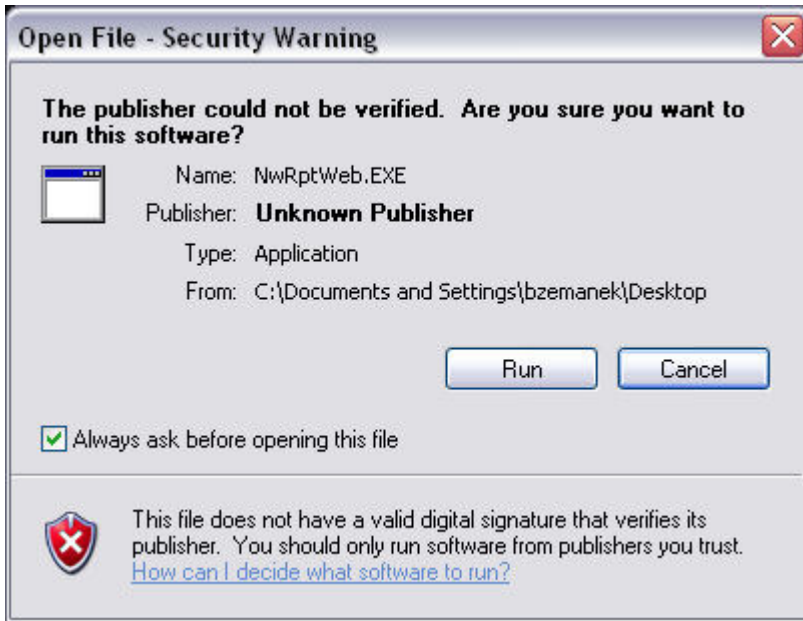


## Installing the Update

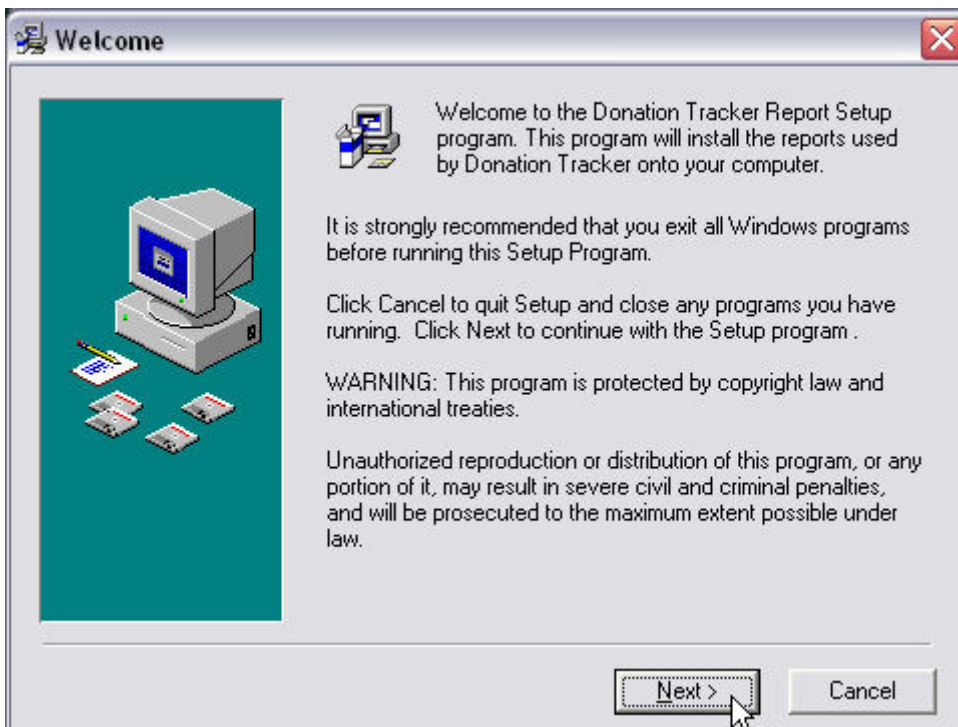
1) Go to your Windows **Desktop** and **double-click** on the file **NwRptWeb.exe**.



2) You may get a security warning similar to the picture below. Please click **Run**.



3) Click the **Next** button at the welcome screen. This will put a report upgrade file into the shared Donation Tracker location and update the Donation Tracker reports.



ERROR: stackunderflow  
OFFENDING COMMAND: ~

STACK: